

BRIXWORTH PARISH COUNCIL

Minutes of the Finance Committee meeting held on Tuesday, 9 November 2010 at 8.20pm. Brixworth Library/Community Centre, Spratton Road, Brixworth

Present: Councillors: R Monk (Chairman), C Bament, I Barratt, R Chattaway, Mrs E Nunn, R Monk, S Pointer F Wiig and Mrs E Wiig.

In Attendance: Mrs J Macken – Parish Clerk

10/035f Apologies for absence

Apologies were received and accepted from Cllr M Lacey

10/036f Declaration of Interest on Agenda Items

Cllr E Wiig declared a personal interest – Member of another Local Authority and Member of the District Council Planning Committee

Cllr F Wiig declared a personal interest - Member of another Local Authority and Chairman of District Council Planning Committee

10/037f Signing of the Minutes of the Last Finance Meeting 12 October 2010

The minutes of the meeting held on Tuesday, 12 October 2010 were agreed and signed by the Chairman as a true and correct record of this meeting.

Finance

10/038f Proposals for the Budget and Precept for 2011/12

Following the last Finance meeting and proposed budget, which had been circulated with the minutes, it was resolved to amend the budget to increase the income by £2,500 for the cleaning costs, paid for by the Community Centre (this expenditure had been included in the Community Centre's budget).

Expenditure

Salaries, Wages and Employers National Ins, Pension	£49,140
Finance / Admin	£22,470
Highways and Environment	£ 5,510
Recreation & Amenities Development	£19,600
Projects	£ 3,000
Police Support	£ 4,800
Total Expenditure	£104,520

Income

Bank Interest	£ 60
Sports Clubs	£4,000
Community Centre	£2,500
Pocket Park Grass Cutting	£ 250
Total Income	£ 6,810

Total Expenditure	£104,520
Less Total Income	£ 6,810
Difference to be raised by precept	£ 97,710

The precept request for 2010/11 (current year) is £97,740. This proposal for 2011/12 (next year) of £97,710 is a decrease of 0.03%. The Committee was keen to keep the precept similar to this year's, due to the current economic climate. The budget and precept for 2011/12 is attached as Appendix A. This budget and precept is to be recommended for approval at the next Full Council meeting.

10/039f Review Charges for 2011/12

It had been previously resolved to increase the majority of the charges by 2%. Freestyle Soccer Academy to remain at £20.00 per day. Central Sports Pavilion £1.00 peppercorn rent.

The Community Centre charges are to be discussed at the Community Centre's Charity meeting on 23 November 2010.

10/040f Report on Community Centre Unpaid Invoices

The Clerk reported that this unpaid cheque had now been paid.

10/041f Funding for Consultation Questionnaire

It was resolved for the Clerk to make an application for a grant from Northants ACRE grassroots funding, for £500 towards the production and distribution of a Parish Questionnaire.

Administration

10/042f Review Standing Orders

The Clerk provided members with suggested additional wording which included the Power of Well Being, Committees, Code of Conduct and Public Open Forum. Standing order number 3. Smoking at meetings and number 50. committee membership were removed.

It was agreed to defer the discussion on whether or not to limit the number of years a Chairman serves to the next Full Council meeting.

10/043f Review Financial Regulations

No amendments are required.

10/044f Review Disciplinary and Grievance Procedures

The Grievance policy was amended. The fourth paragraph, which states that, an employee cannot take the Council to an employment tribunal unless they have written to the Council and waited 28 days, was removed. This is no longer relevant. A clause was added referring to the Data Protection Act 1998 and Freedom of Information Act 2000.

There were no changes to the Disciplinary Policy.

10/045f Review the Committees Risk Assessment

The Chairman reported that he had looked through the Committee risks. There are two new risks added the website and newsletter, all of which were low risks. This risk assessment was agreed.

10/046 f Any Other Items for Report Only

None

There was no other business discussed therefore the meeting closed at 8.55pm.